

MUNICIPAL AUTHORITY OF THE BOROUGH OF PORTAGE
WATER DEPARTMENT
AGENDA FOR September 15, 2022

CALL MEETING TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL OF MEMBERS -

RECOGNITION OF VISITORS: 5 minutes per visitor

CORRESPONDENCE – None

MINUTES – A motion to accept the minutes & also dispense with the reading of August, 2022 Minutes being they are in printed form.

MOTION:
SECOND:
VOTE:

AGENT'S EXPENDITURES: None

MOTION:
SECOND:
VOTE:

INVOICES – A motion to accept and pay invoices for Board Approval in the amount of \$60,713.49: Paid bills - \$35,257.58, PennVest \$3,896.36 & \$5,508.55, USDA \$16,051.00

MOTION:
SECOND:
VOTE:

TREASURER'S REPORT – A motion to dispense with the reading of the August, 2022 Treasurer's Report as it was distributed in written form to the Board prior to the meeting and accept the Report with a balance of: Beginning Cash \$2,058,905.19, Cash In \$220,604.72, - Cash Out -\$106,040.74, adjustment to MM account - \$34.41, Ending Cash - \$2,173,503.58.

MOTION:
SECOND:
VOTE:

SUPERINTENDENT'S REPORT -

LEAKS

1. 1817 Springhill Road ¾" Service Line – 176,000 Gallons

VEHICLES

1. Unit #1 – 2008 Chevy Trailblazer
2. Unit #2 – 2015 Ram 1500
3. Unit #3 – 2008 Ford F350 Dump Truck
4. Unit #4 – 2006 Ford Ranger
5. Unit #6 2013 Ram 3500 Utility Truck

ADMINISTRATIVE

TREATMENT PLANT REPORTS -

ENGINEER'S REPORT-

1. Emergency Action Plan (EAP)
2. Benscreek Impoundment Improvement Project
3. Notice of Violations
4. Filter Plant Evaluation
5. Long Range Plan
6. S.R. 0164
7. Status of Meter Grant

SOLICITOR'S REPORT-

FORESTER'S REPORT-

UNFINISHED BUSINESS –

NEW BUSINESS –

GOOD OF THE ORDER –

PROFIT & LOSS BUDGET vs ACTUAL –

CAPITAL IMPROVEMENTS ACCOUNT REPORT-

EMPLOYEE TIME -

ADJUSTMENTS FOR THE MONTH –

- Alan Faulkner: Leaking Toilet in basement – Fixed - \$68.45
Stager's Enterprise: Leaking Toilet – Fixed - \$534.00

REORGANIZATION:

ELECTION OF OFFICERS:

APPOINTMENT OF CHAIRMAN FOR 2022:

MOTION:

SECOND:

VOTE:

APPOINTMENT OF VICE-CHAIRMAN FOR 2022:

MOTION:

SECOND:

VOTE:

APPOINTMENT OF SECRETARY FOR 2022:

MOTION:

SECOND:

VOTE:

APPOINTMENT OF ASSISTANT SECRETARY FOR 2022:

MOTION:

SECOND:

VOTE:

APPOINTMENT OF TREASURER FOR 2022:

MOTION:

SECOND:

VOTE:

ADJOURN:

Next Meeting To Be Held October 20, 2022 at 6:00p.m.