

MUNICIPAL AUTHORITY OF THE BOROUGH OF PORTAGE
WATER DEPARTMENT
AGENDA FOR June 20th, 2022

CALL MEETING TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL OF MEMBERS -

RECOGNITION OF VISITORS: 5 minutes per visitor

CORRESPONDENCE – Heidi Stombaugh - Request for replacement of her furnace that was damaged on April 1, 2022.

MINUTES – **At the meeting**

A motion to accept the minutes & also dispense with the reading of May 2022 Minutes being they are in printed form.

MOTION:
SECOND:
VOTE:

AGENT’S EXPENDITURES: January 2022 – June 3, 2022 for \$136.40.

MOTION:
SECOND:
VOTE:

INVOICES – A motion to accept and pay invoices for Board Approval in the amount of \$72,232.30- Paid Bills 5/19/22 - \$16,696.43, Paid Bills 5/24/22 - \$28,971.96, PennVEST \$3,896.36 & \$5,508.55, USDA \$16,051.00, 1st Summit \$1,108.00.

MOTION:
SECOND:
VOTE:

TREASURERS REPORT – A motion to dispense with the reading of the March, 2022 Treasurers Report as it was distributed in written form to the Board prior to the meeting and accept the Report with a balance of: Beginning Cash - \$2,105,867.14 - Cash In - \$246,930.77, Cash Out – \$-373,474.41, Ending Cash -\$1,979,323.50.

MOTION:
SECOND:
VOTE:

TREASURERS REPORT – A motion to dispense with the reading of the April, 2022 Treasurers Report as it was distributed in written form to the Board prior to the meeting and accept the Report with a balance of: Beginning Cash - \$1,979,323.50 - Cash In - \$222,064.40, Cash Out - \$-220,517.86, Ending Cash - \$1,980,870.04.

MOTION:
SECOND:
VOTE:

TREASURERS REPORT – A motion to dispense with the reading of the May 2022 Treasurers Report as it was distributed in written form to the Board prior to the meeting and accept the Report with a balance of: Beginning Cash - \$1,980,870.04 - Cash In - \$246,926.41, Cash Out – -\$231,405.96, Adjust MM Acct to actual - -\$20.05, Ending Cash -\$1,996,370.44.

MOTION:
SECOND:
VOTE:

INTERIM SUPERINTENDENT’S REPORT – Chuck Gouse

DISTRIBUTION:

1. Leaks
2. New Taps

VEHICLES:

1. Units #1, 2, 3, 4, 6

ADMINISTRATIVE:

1. Fire hydrants – letter to borough
2. Notice from Central Mainline Sewer Authority
3. New Quote from Mid Atlantic
4. Shaffer’s Tree Service
5. Off-site response plans for plants

SUPPLIES PURCHASED:

1. Valve box risers
2. Safety glasses

BENSCREEK AND MARTINDALE PLANT REPORTS – Tony & DJ

ENGINEER'S REPORT- Joe Beyer

1. Emergency Action Plan
2. Bens Creek Impoundment Improvement Project
3. GIS – (no change)
4. Notice of Violations
5. Filter Plant Evaluations w/PADEP
6. Tank Inspections
7. Long range plan

SOLICITOR'S REPORT-

FORESTER'S REPORT-

UNFINISHED BUSINESS –

1. Quote from TNT Lawn Care –Tom McCabe to cut 9.5 Acres
2. Update on Benscreek Well progress
3. Update on 5/8 meter in inventory
4. Tally meters on Johnson Avenue
5. McCall Motors, Inc. – New Truck

NEW BUSINESS –

1. Mid Atlantic Storage Systems, Inc. New Quote for Spring Hill Tank
2. FWF & Grundy Insurance Information for renewal coming up.
3. Quotes for new copier for office – CBM & Hilltop Office

GOOD OF THE ORDER – NONE

PROFIT & LOSS BUDGET & ACTUAL:

CAPITAL IMPROVEMENTS ACCOUNT REPORT:

VACATION/SICK/OVERTIME REPORT:

ADJUSTMENTS FOR THE MONTH: NONE

ADJOURN:

Next Meeting to be held July 21st, 2022 at 6:00 P.M